

## Unit of Distinction Points

1. All members are members of AASRA and the local unit.
2. Unit held a planning workshop/meeting for its officers and committee chairs prior to the first unit meeting of the year. Date \_\_\_\_\_
3. Unit sent at least 1 member to the most recent state convention. Number of members sent \_\_\_\_\_. List the members sent \_\_\_\_\_.
4. Unit reviewed its constitution and bylaws document, and if it had not been updated in the past five (5) years, updated it as needed. Indicate date of update. \_\_\_\_\_
5. Unit has at least one member who holds a state office or is on a state committee, or has nominated a member to serve at the state level. List the member(s).
6. Unit held the required number of meetings based on the unit's bylaws. Number of meetings required \_\_\_\_\_. Number of meetings held \_\_\_\_\_.
7. Unit executive board met a minimum of three (3) times during the year to prepare the year's program and/or plan for general meetings.
8. Unit maintained a scrapbook or historical record of the Unit's activities. Unit historian or member keeping record. \_\_\_\_\_
9. Unit provided an opportunity at meetings for paying state and local dues in full or signing up for ADD (Automatic Dues Deduction).
10. Unit has published or updated and distributed a member directory either hard copy or electronic. Date of publication \_\_\_\_\_.
11. Unit distributed a newsletter to members prior to two meetings, either hard copy or electronic. Dates of publication \_\_\_\_\_.
12. Unit sponsored an interesting and challenging program on at least one community issue. Such as: health issues, identity theft, consumer education, child abuse, drug awareness, financial planning, medical issues, long-term care insurance, or a local community issue.
13. Unit successfully conducted a community service project. Date and type of project \_\_\_\_\_.

14. Unit appointed local chairs for at least one of the following: Community Participation (Service), Health Advocacy, Membership, Retirement Planning & Legislation. Name the chair or chairs \_\_\_\_\_.
15. Unit had a member who coordinated with the State Legislative Committee. Name the member. \_\_\_\_\_
16. Unit established and used a telephone and or e-mail tree to alert members to legislative meetings and unit meetings.
17. Unit Members invited prospective members to join the local unit and AASRA...Describe efforts.
18. Based on March 1 membership, the unit increased state and local membership above the membership of the previous year.
19. Unit nominated a member for awards such as the AASRA Outreach Award or AASRA Meritorious Award, **OR** the unit recognized a member's outstanding service to his/her unit. List members \_\_\_\_\_
20. Unit presented a scholarship or similar monetary student aid, or made a contribution to the AASRA Scholarship Foundation.
21. Unit publicized or participated in at least one AARP advocacy issue during the year. Such as lobbying by phone or e-mail, presenting a program on an AARP advocacy issue, participating at Senior Day or AASRA Day at the Capitol, etc.

This revised edition has 21 points.

20-21 Highest Distinction

18-19 Distinction

17 or below certificate for submission